

# Cowling Parish Council

A Mallinson, 38 Aireburn Avenue, Steeton, Keighley, BD20 6NH

26<sup>th</sup> October 2009

**To members of the council. You are hereby summoned to attend a meeting of the Cowling Parish Council to be held on Monday 2<sup>nd</sup> November 2009 at 8.00pm in the Village Hall for the purpose of transacting the following business.**

*A Mallinson* (Clerk to the Council)

Members of the public may address the council prior to the meeting. (Maximum total time allowed of 15 minutes), but may not speak when the council is in session unless invited to do so by the chairman.

## AGENDA

### 1. Apologies: to consider apologies for absence from members

### 2. Disclosures of Interest

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

### 3. Minutes

**Recommendation:** To accept the minutes of the meeting held on 5<sup>th</sup> October 09

### 4. Clerks report on actions taken

Minute No.	Report or Action taken
09/139	An email has been sent to CDC requesting clarification on replacement bins and frequency of service
09/140	CDC have been informed that the council does not wish to adopt a BT phone box

### 5. Reports from invited guests

District and County councillors, the Police

### 6. Village Hall

The VHWG will give a verbal report to councillors on current issues and put forward recommendations.

### 7. The proposed closure of Cowling Hill Lay-by

### 8. Request to remove trees and erect hut on Middleton allotment plot 9

In line with the tenancy agreement, council needs confirm or otherwise the permission to carry out such works, as requested by the new tenant.

### 9. Finance

**Recommendation:** To agree the accounts for payment as presented at the meeting

**Recommendation:** To instruct the clerk, as RFO, to change the contact details on the Co-Operative bank account so that in future he receives correspondence and statements.

### 10. Selection of Parish representative on Craven Area Committee

(Names of the candidates and cv's have been previously circulated to councillors)

### 11. Remembrance Day service

(Cllr Perrow)

## 12. Planning

Members are requested to consider the following recently received planning applications and to determine relevant responses on behalf of the Parish Council.  
(Documents previously circulated to the working group)

Planning Ref No.	Site Location	Brief Description of Proposal	Comments from CDC
22/2009/10018	8 The Old Saw Mill	Replace softwood windows with PVC	None
22/2009/10043	Fairplace Farm	Erection of agricultural building for stock	None
22/2009/10071	11 Lingcrag Gardens	Single story extension with ramped access	None
22/2009/10056	The old village hall, Park Road	To demolish the old village hall building	None
22/2009/10054	The old village hall, Park Road	The construction of 3 houses	None

## 13. Verbal reports from working groups and committee reps

- i) Planning and Environment
- ii) School Governor
- iii) Allotments and Middleton Recreation Ground
- iv) Recreation Ground Management committee
- v) Mapping and Assets
- vi) Finance and Staffing (under standing order 66 it may be necessary to exclude the public)

## 14. Correspondence (For information and to inform future agenda items)

### 15. Members community reports (For information only)

To accept reports of minor items from councillors and inform future agenda items  
(pro forma sheet circulated for councillors to complete prior to the meeting with any issues)

### 16. To agree and note the time and date of the next Parish Council Meeting:

**Recommendation:** To accept that the next meeting is on Monday 7<sup>th</sup> December 2009 at 7pm